

Tampa School Development Corporation
Board of Directors
Meeting Agenda | October 2, 2024

- I. Call Meeting to Order
- II. Approve August Meeting Minutes (we did this via email, but it would be good to have at an actual meeting)
- III. Board Committees & Reports
 - a. Board President's Report (Katie T.)
 - b. Treasurer's Report (Marco M.)
 - c. Secretary's Report (Brad A.)
 - d. Disciplinary Committee's Report (Liezette F.)
 - e. Parental Involvement Representative (Yvette Gonzalez)
- IV. Organization Report
 - a. CEO Report (Joe S.)
 - i. Construction Updates
 - b. Development (Nicole M.)
 - c. President Emeritus (Dr. O'Dea)
- V. School Reports
 - a. K-8 Charter – Principal (Jen C.)
 - i. Approve Letter
 - b. Early Childhood – Director (Dr. K.)
- VI. Old Business/New Business
- VII. Public Comment on Agenda or Non-Agenda Item
- VIII. Adjourn Meeting



September 18, 2024

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field.

All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at 813-874-2402.

The table below lists teachers who are currently out-of-field.

Sincerely,

Jennifer Cisneros
Principal

Teacher	Classes Taught/ Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
Acosta, Katherine	ESE Teacher	January 3, 2024	English 5-9, Political Science 6-12, ESE K-12, ESOL Endorsement	Reading Endorsement
Gordon, Rebecca	3 rd Gr. Teacher	August 10, 2023	Elementary Education K-6, ESE K-12	ESOL
Hearne, Stephanie	Kindergarten	August 9, 2021	English 6-12, Prekindergarten/Primary, Age 3-Grade 3	ESOL

Education

Community

Family

2402 W. Osborne Ave. · Tampa, Florida 33603 · 813-874-2402 · www.trinitysfc.org

Tampa School Development Corporation
Board of Directors
Meeting Minutes

October 2, 2024

- I. Meeting called to order by Katie Tinley at 6:03pm. Meeting held via Zoom, quorum confirmed

Members Present:

Katie Tinley, VP
Brad Abbey, Secretary
Marco Mendoza, Treasurer
Dana Dowsett
Liezette Felicione

Members Absent:

Therese Holmes
Celeste Greco
Ronnie Darrigo

School Representatives Present: Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Nicole Morgado, Director of Development
Dr. Madeline O’Dea, President Emeritus
Dr. Kristine Bennet, EC Director
Yvette Gonzalez, Parent Representative

- II. School Board President’s Report: (Katie Tinley in Therese Holmes’s absence)
1. No new business to discuss
- III. Treasurer’s Report: (Marco Mendoza)
1. The 2023-2024 school year audit has been completed and will be presented at the next Board Finance Committee scheduled for November 6, 2024. BOD attendance is optional. The audit process went smoothly and was completed in a timelier manner than in previous years. No material deficiencies were noted in the report
- IV. Secretary’s Report: (Brad Abbey)
1. BOD Pledge and Conflict of Interest forms are outstanding and will be collected prior to the next Board meeting
- V. Disciplinary Committee’s Report: (Liezette Felicione)
1. No new business to discuss

- VI. Parent Involvement Representative: (Yvette Gonzalez)
 - 1. No new business to discuss

- VII. CEO Report: (Joe Sansonetti)
 - 1. Provided positive feedback relative to the recently-completed audit process. The school used the same accounting company but the individual auditors were different than in the last few years
 - 2. The school survived Hurricane Helene without major incident. It was noted that the school was aware of some employees and at least 7 families that were adversely impacted by the storm
 - 3. Construction of the Athletic & Arts Center is progressing although delays are possible due to port strikes or material shortages

- VIII. Development: (Nicole Morgado)
 - 1. Revenue from the Annual Fund is up to \$92K year to date
 - 2. Spirit Week raised \$8K, and there was a successful community event held at Chuck E. Cheese
 - 3. Trinity parent Steven Lytle is hosting Pints for a Purpose at Florida Avenue Brewing Company on October 13, 2024. Mr. Lytle is interested in forming a Trinity "Dad's Club" which could be an extension of the PPA
 - 4. Upcoming events include a parents' wine night, a golf simulator event, a capital campaign donor thank you event
 - 5. Sneaker Ball II will be held in March 1, 2025. Save the Dates will be sent out soon. Sponsorship opportunities and auction items are being worked on

- IX. President Emeritus (Dr. O'Dea)
 - 1. Thankful that the school campus was not flooded or severely damaged by Hurricane Helene

- X. Principal's Report: (Jennifer Cisneros)
 - 1. Out of Field letters were approved for Ms. Katie, Ms. Stephanie, and Ms. Rebecca. Motion by Katie, second by Liezette, no objections
 - 2. Individual families impacted by Hurricane Helene were identified and individually contacted
 - 3. High School Night is scheduled for October 3, 2024
 - 4. The end of the first school quarter is October 11, 2024. Teachers and administration will be working on report cards and scheduling bridge building conferences

- XI. Early Childhood Report: (Dr. Kris Bennet)

1. Praised school facilities and IT teams for their efforts in the wake of Hurricane Helene
2. Socktober is underway as the EC collects socks and toiletries for donation to Metropolitan Ministries
3. Upcoming events include Storybook Parade and free vision screenings hosted by Preserve Vision Florida
4. Shared a story about the positive early interventions of the Trinity teachers as a previously nonverbal EC student recently started singing her ABC's

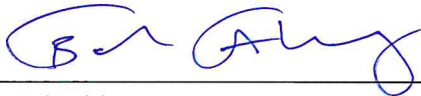
XII. Old Business/New Business:

1. No Old or New business at this time.

XIII. Public Comment on Agenda or Non-Agenda Items:

1. No Public Comments at this time

XIV. Meeting adjourned by Katie Tinley at 6:40 pm.



Brad Abbey, Sec.
January 8, 2025



Therese Holmes, President
January 8, 2025